

## **2017 VACES Graduate Counseling Student Development Grant Program Application Instructions**

**Purpose:** The purpose of the VACES Graduate Counseling Student Development Grant is to provide funding to graduate student members of VACES for either research intended to enhance understanding of professional issues in counseling, or for the development of innovative, creative practice strategies to help improve clinical treatment.

**Amount of Funding:** VACES will allocate a maximum of \$500.00 to four (4) grant recipients. \*Our office will confirm the student's VCA/VACES membership at the time of the application submission. Only confirmed VCA/VACES student members' applications will be forwarded for grant consideration.

**Criteria:** A panel of reviewers will evaluate proposals based upon the following criteria:

- The project must be in-progress at the time of submitting the application. Completed projects will not be considered.
- Describes a Research or Innovative/Best Practice project that is related to counseling and/or counselor education.
- Demonstrates potential for contribution to the counseling, counselor education, or supervision fields.
- Applicant is a master's or doctoral counselor education graduate student in good standing, current member of VCA/VACES, provides written endorsement from a core faculty member in their program, has submitted only one proposal for the current grant cycle, and has not been funded through a VACES grant previously.
- Applicant agrees to present the results as per the Recipient Requirement stipulated below.

**Recipient Requirement:** The grant recipient must agree to present the results of the research at the VACES 2018 conference as an educational session or a poster. If the recipient is unable to attend the conference, a poster of the project will be mailed to the 2018 VACES president, Dr. Daniel St. John, [stjohndj@evms.edu](mailto:stjohndj@evms.edu), no later than January 12, 2018 to be displayed at the 2018 VACES Graduate Student Conference.

**Proposal Outline:** The proposal must include the Cover Sheet (template provided for you; see attached) and NO MORE than two additional pages (single spaced/1 inch margins/12pt Times New Roman) of supporting information, including each of the following sections as appropriate to the proposal:

1. After the cover sheet must be a letter of endorsement from a core faculty member from the student's program (no more than 1 page). The contact information of the faculty member must be present on this letter. \*This is not included in the page limit.
2. Abstract (maximum 120 word overview) \*This is not included in the page limit.
3. The Research Problem/Need for the study OR Rationale for Innovative Practice
4. Purpose of the Study; relevance to VACES members
5. Objectives and expected outcomes
6. --For Research proposals, methodology (population, instruments, procedures) and data analysis techniques  
--For Practice proposals, examples of how the technique has been/could be used with specific populations
7. Timeline & Budget

**Submission Deadline: Friday, March 17, 2017, 12:00PM, EST. *Late proposals will not be considered.***

**Submit completed cover sheet template and required document as one email attachment to  
Monica Kamien at [kamienMD@evms.edu](mailto:kamienMD@evms.edu)**

On the email subject line, use the following convention so we can easily identify your submission:  
2017 VACES GRANT + Student First and Last Name

**Recipients of the grant awards will be notified by no later than Friday, April 07, 2017, 5:00PM, EST.**

**Looking forward to your applications!!**

**Dr. Jamie Bower ([jbower@odu.edu](mailto:jbower@odu.edu))**

**Chair, 2017 VACES Doctoral Counseling Student Grants**

**2017 VACES Graduate Counseling Student Development Grant Program  
Required Cover Sheet**

**Student Name:** \_\_\_\_\_

**Student Email:** \_\_\_\_\_

**Student Phone Number:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Faculty Mentor Name:** \_\_\_\_\_

**Faculty Mentor Email:** \_\_\_\_\_

**Faculty Mentor Phone Number:** \_\_\_\_\_

**Name of University/College:** \_\_\_\_\_

**Name of Graduate Program:** \_\_\_\_\_

**Check one of the following categories for your project submission:**

Research in Counselor Education and/or Supervision

Innovative Counseling, Supervision or Education Best Practice

**Application Checklist:**

**CURRENT** VCA/VACES Member at the time of submission.

At the time of submission, the project is in-progress (not completed).

Required Cover sheet will all elements completed.

Letter of endorsement from faculty included after this cover page.

Abstract

No more than 2 pages/single spaced/12pt Times Roman of the following: The Research Problem/Need for the study OR Rationale for Innovative Practice; Purpose of the Study/relevance to VACES members; Objectives and expected outcomes; For Research proposals, methodology (population, instruments, procedures) and data analysis techniques; For Practice proposals, examples of how the technique has been/could be used with specific populations; Timeline & Budget

Submitted only one proposal for the current grant cycle, and has not been funded through a VACES grant previously.

Applicant agrees to present the results as per the Recipient Requirements on the grant advertisement.